

Shaw Industries Group, Inc.	Plant SI/SP/LS	Level III	Doc. # SI-SAFE-002-P
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PLANT SI/SP/LS SPECIFIC SAFETY STANDARDS

Listed on the
Corporate SAFE
APPROVED List?

YES _____

NO _____

PLANT # _____ SI/SP _____

PROJECT NAME: _____

LOCATION OF PROJECT: _____

PLEASE CHECK EACH SAFETY ITEM AS IT IS REVIEWED WITH THE CONTRACTOR REPRESENTATIVE:

- () By-name roster of all contracted employees (to include sub-contractors) allowed on Shaw Plant SI/SP/LS property. This must be returned to the EHS Department before being added to the plant approved list.
- () Employees/sub-contracted employees will be advised by you to understand and abide by the Shaw Contractor/Vendor Safety Agreement, Shaw Contractor Safety Handbook and these Plant Specific Safety Standards while working for Shaw SI/SP/LS facilities.
- () Contractor Work Permits are required in order to perform work at SI/SP. This must be available on the jobsite and for plant security to review.

PERSONAL PROTECTIVE EQUIPMENT

- () ANSI Z 87+ compliant eye protection must be worn at all times inside the plant
 - Tinted glasses are prohibited
 - Regular prescription glasses are allowed if accompanied with Overs
- () Hearing protection is required inside the plant
- () Steel-Toe Safety Shoes
- () Goggles when using compressed air (Cannot be used for clean-up in extrusion)
- () Jacket or sleeves when welding
- () Hard Hat when needed
- () Safety vest must be worn in Finishing Department

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GENERAL SAFETY RULES IN THE FACILITY:

- () Tobacco/Drug/Alcohol products are prohibited on SI/SP property. This includes the parking areas around the building.
- () Firearms or weapons of any kind are not permitted on Plant SI/SP property
- () All contractors must obey all safety and traffic signs.
- () Always use aisle ways and stay away from industrial trucks, scissor lifts, tractor trailers, etc.
- () No one under 18 is allowed in the facility.
- () No jewelry is allowed. This includes, but is not limited to earrings, necklaces, rings, fitbits, and wrist watches. No baggy or loose clothing. Hair extending below collar must be pinned/tied up. All personnel with beards extending more than 1 from face must use a "beard net" available at the front entrance and supply room.
- () No hoodies are allowed on the production floor
- () Use of Shaw's vehicles or equipment is not allowed.
- () When entering the building, know the location of the nearest exit.
- () In the case of an evacuation or fire drill, leave the building by the nearest exit and gather with the rest of the personnel at the gathering point nearest to you.
 - The alarms are tested every Friday at Noon.
- () All incidents are to be reported immediately.

() PARKING AND DRIVE TIMES

You must sign in as you come through the gate and after unloading (15 min.) you need to move your trucks, etc. to designated contracting parking area within the fence.

Do not block the service road since this is also a fire lane.

For now, Gate 1 is the preferred entrance gate to the plant for contractor parking.

Service access road around the plant

- The bank outside Card/Spin is subject to erosion, therefore anytime that you are along this road being mindful of the bank.
- Damaging the road by making ruts where water stands contributes to the bank weakening.
- If the vegetation gets damaged, wash out areas occur.
- It should be rare occurrences when the gates have to be opened for access to this part of the road around the plant.
- This roadway is to be kept clear at all times so that fire/rescue vehicles have unobstructed passage.

Honor the "NO DRIVE" periods (7:40 till 8:25 am & pm)

() GENERAL HOUSEKEEPING

- You are expected to keep your job area clean throughout the day and thoroughly clean up at the end of the day.
- Contractor is responsible for contacting the project manager or person they are reporting to verify job completion.
- Disposal of waste
- There is a huge push in Shaw to limit what eventually ends up in the landfills
- Trash is to be segregated into the appropriate recycle bins and disposable trash needs to be removed daily.
- We need to know what kind of waste will be generated before the start of the job so we can discuss proper disposal and ensure it goes to the correct location.
- We have areas for aluminum cans, wood, plastic, fluorescent bulbs, pallets, etc.
- Drilling or sawing concrete floor: you must keep the floor wet OR vacuum the dust as you work.

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() **CHEMICALS/RIGHT TO KNOW**

- SDSs are accessible on all computers
- Chemicals used in our processes must go through the chemical review process
- Any chemicals that are brought into the plant, an SDS must be provided before using the chemical. A copy of the SDS must be kept on site by the contractor for the duration of the project.
- All chemicals must have a lid or cap while not in use.
- Remove all chemicals when you leave and report any spills

() **POWERED INDUSTRIAL TRUCKS/PEDESTRIAN WALKWAYS**

- Contractor must provide their own powered industrial trucks/equipment
- Only licensed operators may use equipment
- Pre-use checklist complete
- Review of workplace hazards
- Review of pedestrian/traffic lanes
- Use of seatbelts

NOTE: Scissor lifts do not require fall protection—they are a protected working platform. However, BOTH feet are to remain squarely on the surface of the platform while working from a scissor lift. Additionally, they are required to have a flashing light on the lift at its base and three orange traffic cones are to be placed around the lift when the platform is raised. NO personnel lift baskets are allowed at Plant SI.

- Honor the “NO DRIVE” (7:50 till 8:20) period

() **LADDER SAFETY**

- Aluminum ladders are prohibited
- Rated for type of work being done
- Ladders must not have structural defects
- Straight ladder (single or multi section ladder) must be tied off at the top

() **ELECTRICAL SAFETY**

- Electric extension cords must be connected to a GFCI receptacle. Best practice is using only those extension cords that have a built-in GFCI.
- Flexible cords cannot pass through a wall opening, etc. -please follow all OSHA standards while working in and around our facilities.
- Utilize appropriate Arc Flash rated PPE.

() **SCAFFOLDS**

- All scaffolding must comply with OSHA regulations and established standards

() **EMERGENCY ACTION PLAN**

- Identify types of alarms for various emergencies
- Identify primary and secondary exits
- Identify gathering points/headcounts

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- Once evacuated, identify yourself to the Assembly Area Coordinator and tell him/her the location you signed in to enter Plant SI/SP (Main door, Gate 1, etc.)

() **Facility-Specific SES Elements** (Shaw Environmental System):

- Conformance with the Environmental Policy
- Significant Environmental Impacts of Work Activities
- Consequences of Departure from SES Operating Procedures

() **Requirements For Shutting Off Water Supply To Risers**

- Contact Plant Engineering/Maintenance
- Hot Work Permits will not be issued while risers are disconnected

() **CELL PHONES**

- Cell phone use is only permitted in enclosed areas of the facility (i.e. break rooms, offices, training rooms)
- If a contractor needs to communicate on a cell phone, take pictures, or use a two way radio while working on or troubleshooting machinery, the equipment must be down and the associate should be in an area which does not expose him/her to other hazards (other equipment, PIT traffic, etc.).
- The contractor should never use cell phones or radios while walking or operating a lift truck or golf cart.
- All non-essential/personal communication should be in a designated safe area.

() **LOCKOUT/TAGOUT:**

- All Contractors must use YELLOW Locks.
- Utilize the Machine-Specific LOTO procedures.
- Notify all Affected personnel.
- Ensure all guarding is in place upon completion of work.
- Removal of locks by person other than the one who applied the lock
 Except as specified in this section, the employee who applied the lockout is the only person authorized to remove the lock. In the event that the employee who applied the lockout has left the building and it is necessary for the lockout to be removed, the shift or project supervisor must make every effort to contact the employee at home or elsewhere. If the employee is located, he/her can return to the plant to remove the lock. If the employee cannot be located, Plant SI/SP's protocol is for the supervisor to notify his/her Department Manager who then must contact the Plant Engineer for approval.
- A Shaw SAFE Lock-Out Device Removal Form will be utilized (SAFF051.10.0).

() **CONFINED SPACE ENTRY:**

- Before entering a permit required confined space, requisitioner and contractor will review the data sheet and confined space requirements, completing SAFF009.12.0
- Contractor will maintain OSHA 1910.146 entry requirements, to include entrance guarding/barriers, attendants, and rescue personnel/apparatus

() **FALL PROTECTION**

- Work area must be marked/roped/barricaded off.
- Required fall protection equipment must be used.
- Fall protection equipment use must be verified.

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- Warning lines may be used in lieu of conventional fall protection systems for work being conducted between fifteen and fifty feet of an unprotected edge.
- The warning lines will be at least fifteen feet from the unprotected edge and will be made of rope, wire, or chain. It will have a minimum tensile strength of 500 pounds and after being attached shall be capable of supporting without breaking, the loads applied to the stanchions. The warning line shall be flagged at intervals of no more than six feet. The warning line shall be capable of resisting a force of at least sixteen pounds applied horizontally. No fall protection is required for work more than fifty feet from an unprotected edge.
- Conventional fall protection systems must be used for low slope roofing work conducted within six feet of any unprotected edge. However, specialized systems can be used in lieu of conventional fall protection for low slope roofing work conducted more than six feet from any unprotected edge.

() **HOISTING/RIGGING AND CRANE OPERATIONS:**

- All equipment must be approved for hoisting and rigging and must be tagged.
- All equipment must be inspected prior to each use.
- All projects that involve the use of a crane or boom truck require that a rigging plan be submitted to the Plant Engineer for review.
- For other projects that involve overhead lifting methods without the use of a crane or boom truck, the contractor will submit a rigging plan to the Plant Engineer for review.
- Contractors shall be required to follow all OSHA and other applicable regulations in conducting the move(s).

() **HOT WORK:** Examples: cutting, welding, grinding activities

- Fire Safety Supervisor (Maintenance Supervisor or Break Down Lead) must issue hot work permit before beginning work.
- Fire Watch required during all hot work and for **60** minutes following completion. Fire Watch will sign off on hot work permit and advises Fire Safety Supervisor that he will be leaving area immediately following the completion of the fire watch.
- Fire extinguishers must be available at the work site. Do not remove area fire extinguishers from surrounding area. Hot work requires a fire extinguisher to be brought to the work area and removed when hot work fire watch is completed.
- Welding jackets or welding sleeves must be worn when welding at Plant SI/SP.
- There can be NO combustibles within 35 feet of any hot work. This 35 ft includes overhead area. Combustibles must be removed or covered with thermal barriers.

() **EXCAVATION/TRENCHING:**

- Identify affected utilities and contact utility company (sewer, telephone, etc. installations) as necessary
- Access and egress of evacuation areas.
- Testing and controls to prevent exposure to harmful atmospheric contaminants.
- Adequate protection to keep excavation work from caving in, falling in, etc.
- Barricade/mark off excavation area

() **PLANT CONTACTS/PHONE NUMBERS** for Questions/Problems:

Jamie Johnson (Senior EHS Manager)
Cell (423) 605-6221

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Eric Thompson (EHS Manager)
Cell (931) 215-1174

On Duty Plant Nurse
Cell (706) 847-5487

Plant Security (Gate 1)
(706) 375-0370

Plant Paging System
Extension *74

Fire Police and Ambulance
911

Project Mgr. Name: _____ Phone: _____

Signature of Plant Representative: _____ Date: _____

Name of Contractor/Vendor Group: _____

Signature of Contractor/Vendor Representative

Date

Printed Name of Contractor/Vendor Representative